



CITY OF DECATUR, ILLINOIS

OAKLEY SEDIMENT BASIN AND DREDGING

REQUEST FOR PROPOSALS

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CITY OF DECATUR, ILLINOIS OAKLEY SEDIMENT BASIN AND DREDGING REQUEST FOR PROPOSALS



The City of Decatur is interested in receiving proposals from qualified firms for the rehabilitation of the Oakley Sediment Basin and the dredging of Lake Decatur Basins 1, 2, 3 and 4.

I. PROJECT OVERVIEW

The City of Decatur is interested in contracting for the rehabilitation of the Oakley Sediment Basin and the dredging of Lake Decatur Basins 1, 2, 3 and 4 (Project Map-Exhibit 1). These services are to be delivered on a unit price contracting basis. This will allow the City of Decatur to:

- Substantially increase the water supply of Lake Decatur
- Reduce the impacts of drought on the water customers of the community
- Improve the ability to attract new businesses to the community

The firm (Contractor) selected for the project shall be required to assume total responsibility for all of the services listed as follows and shall be considered the sole point of contact with regard to all contractual matters subject to technical and contractual oversight of the City of Decatur:

- Supply of all materials, equipment and labor to perform the work
- Rehabilitation of the Oakley Sediment Basin and the maintenance of this facility for the duration of the project (Oakley Sediment Basin-Exhibit 2). Maintenance shall include the mowing of the property, maintaining perimeter fencing, maintenance of the ditches within the property, restoration of the interior basin floor at the completion of operations to drain positively to the western outlets and to establish vegetation to reduce wind-blown sediment, and the maintenance of the perimeter

township roads (Angle Crossing, Prairie View and Kitchen) during the project.

- Project management
- Contract Bond
- Dredging of Lake Decatur Basins 1, 2, 3 and 4. This work shall be performed in a safe manner and shall not interfere with boating and other recreational activities within Basins, 1, 2, 3, 4 and 5.
- Maintain dredge line within Lake Decatur and along established land route to sediment basin. Maintain good relationship with property owners along land route.
- Contractor shall not work within 25 feet of any dock or shore wall within Lake Decatur.
- Contractor may enter into agreements with land owners to dredge inside the required 25 foot setback; however signed agreements must be obtained and provided to the City before such work can begin.
- Contractor shall monitor return water entering Lake Decatur in Basin 5 to ensure water quality meets acceptable IEPA standards.
- Contractor shall truck and place sediment from the existing Oakley Sediment Basin to the Corley Landfill located immediately south and west of the Lake Decatur Dam.

II. PROJECT HISTORY

Lake Decatur, and the water storage capacity it provides, is one of the City of Decatur's most valuable assets. The City withdraws water from the lake as the primary raw water source for direct distribution of finished water to the Community. The capacity of the lake must be adequate to provide water for approximately 76,000 people (2011 census data) and a large industrial sector including Archer Daniels Midland Company (ADM) and Tate & Lyle. Decatur's water supply system must produce much larger quantities of water than other cities of similar population because of the large demand from the industrial sector. The City's South Water Treatment Plant has a production capacity of 36 MGD. The North Water Treatment Plant, which is owned and operated by ADM, has a food-processing water production capacity of 20 MGD. The treatment plants combined withdraw is an average flow of 37 MGD from Lake Decatur. The ability to produce an adequate water supply is critical for the Decatur and Macon County area to meet both existing and future water needs.

Lake Decatur was constructed in 1920 - 1922 by damming the Sangamon River. In 1956, a set of hydraulic gates was installed to allow variable lake levels from 610 feet MSL to 615 feet MSL. Although the installation of the gates increased the lake storage capacity by 42 percent, the City of Decatur became concerned about storage capacity loss as a result of sedimentation. Illinois State Water Survey

cross sections from 1966 are provided in Exhibit 32 for your reference. These cross sections illustrate the original lake floor surveyed in 1936 to the compiled sediment documented in 1966. Dredging feasibility studies began as early as 1948. Additional dredging studies were conducted in 1952, 1976 and 1981. All of these early studies concluded dredging should not be done at that time because of the high cost of dredging compared to other alternatives being considered.

In 1984, the City appointed a Sediment Control Committee to investigate methods to reduce and control sediment accumulation. The committee recommended that a pilot dredging project be conducted in the area by the Norfolk Southern Railway lake crossing located south of Basin 5. A sediment storage facility was constructed along the east bank of the lake and immediately south of the Norfolk Southern Railway crossing. The pilot dredging project was completed in 1988. Based on the successful outcome of the pilot dredging project, plans were developed for the dredging of Basin 5. A sediment storage facility was constructed in 1992 and 1993 on a 523 acre site west of Oakley. The dredging of Basin 5 was conducted in 1993 and 1994 by Contractor and was also considered a success.

In 1999, City staff prepared the Lake Decatur Dredging Plan, which outlined a long range plan to dredge Basin 6, as well as the Big Creek Basin and the Sand Creek Basin of Basin 1. These three areas experience the most significant sedimentation accumulation. Dredging of Basin 6 would be completed in 2006 according to this plan. A consultant was retained to assist the City in selecting a site for the storage of the sediment to be dredged from Basin 6. The recommendation of this study was to rehabilitate the existing Oakley Sediment Basin by raising the berms approximately 5 feet. This work was completed in 2002.

The dredging of Basin 6 began in 2004 by City of Decatur Staff and was completed by a private contractor from 2010-2011.

The Oakley Sediment Basin will be rehabilitated once again to provide sufficient capacity for the dredging of Basins 1, 2, 3 and 4. The City of Decatur has been working closely with Oakley Township and Macon County to gain approval of this work.

The main purpose for dredging portions of Basins 1, 2, 3 and 4 is to increase the water capacity of the lake. In late 2011 and 2012, the Decatur Lake watershed was impacted by a drought which caused the lake to fall roughly 4.5' below summer pool. As the lake level receded, portions of the lake became exposed and brought back memories of the droughts in the 1930's, 1950's and 1988. During this time, the City was forced to place water restrictions on businesses and homeowners to preserve water in the lake. Several businesses such as landscaping and car washes were severely impacted by the restrictions.

III. SCOPE OF WORK

The following information outlines the scope of work for this project.

1. Oakley Sediment Basin

The interior and exterior berms of this facility will be raised by 10 feet to store the sediment dredged from Basins 1, 2, 3 and 4. An estimated in place quantity of 1,250,800 cubic yards of embankment will be required to perform this work (Oakley Sediment Basin Typical-Exhibit 3). This material will come from the existing sediment within the basin. The embankment will meet specific compaction requirements for the project.

The outlet structure on the west end of the sediment basin will be modified for the additional height of the embankment (Water Control Structures-Exhibits 4, 4A and 4B). The details included in this proposal are for the work completed in 2001-2002 to raise the initial berms by 5 feet.

There are 5 existing outlet structures along the perimeter dikes that can be used to dewater the site in an emergency situation. These structures will be modified due to the additional height of the embankment (Detention Pond Outlet System Details-Exhibits 5, 5A and 5B). The details included in this proposal are for the work completed in 2001-2002 to raise the initial berms by 5 feet.

There is an existing 24 inch diameter by 26 foot length steel casing under Sangamon Road for the Contractor to utilize in placing a dredge line to the Oakley Sediment Basin (Supply and Return Water Systems-Exhibit 6).

2. Lake Decatur Basin 1

The Contractor will remove 2,447 acre-feet (3,947,263 cubic yards) of sediment from Basin 1, including the construction of sediment traps at the upstream ends of the Big Creek and the Sand Creek tributaries entering Lake Decatur (Basin 1 Mining Plan-Exhibits 7, 8 and 9).

The work will require the Contractor to utilize equipment that may cross under the East Grove Road and South Shores Drive bridges over Lake Decatur. The Contractor shall be aware of any restrictions caused by these bridges and provide for suitable measures to address any challenges (South Shores Roadway and Sanitary Bridge-Exhibit 10 and East Grove Road Bridge-Exhibit 11).

3. Lake Decatur Basin 2

The Contractor will remove 1,514 acre-feet (2,442,788) cubic yards of sediment from Basin 2 (Basin 2 Mining Plan-Exhibit 12).

The work will require the Contractor to utilize equipment that may cross under the Lost Bridge and Route 36/CSX Railroad bridges over Lake Decatur. The Contractor shall be aware of any restrictions caused by these bridges and provide for suitable measures to address any challenges (Lost Bridge-Exhibit 11 and Route 36 and CSX Bridges-Exhibit 13).

4. Lake Decatur Basin 3

The Contractor will remove 1,702 acre-feet (2,746,391 cubic yards) of sediment from Basin 3 (Basin 3 Mining Plan-Exhibit 14).

The work will require the Contractor to utilize equipment that may cross under the Route 36/CSX Railroad and Route 105 bridges over Lake Decatur. The Contractor shall be aware of any restrictions caused by these bridges and provide for suitable measures to address any challenges (Route 36/CSX Railroad Bridges-Exhibit 13 and Route 105 Bridge-Exhibit 15).

5. Lake Decatur Basin 4

The Contractor will remove 464 acre-feet (749,979 cubic yards) of sediment from Basin 4 (Basin 4 Mining Plan-Exhibit 16).

The work will require the Contractor to utilize equipment that may cross under the Route 105 and the Slough/Reas Bridge bridges over Lake Decatur. The Contractor shall be aware of any restrictions caused by these bridges and provide for suitable measures to address any challenges (Route 105 Bridge-Exhibit 15 and Reas Bridge and Slough Bridge-Exhibit 17).

No structure plans have been provided to the City of Decatur for the Illinois Terminal Bridge (ITB). The ITB structure has been removed with only piers remaining, with an approximate clearance between piers of 50 feet. Sketch plans of the Norfolk Southern Bridge (NSB) were obtained and illustrates extremely large openings (vertical and horizontal clearances of 50 feet and 100 feet respectively). It is anticipated that neither structure will present obstructions to the Contractor's operations.

6. The Contractor will also clean out the sediment traps in Basin 1 and 6 at the conclusion of all work. This quantity is estimated to be 361 acre-feet (582,413 cubic yards).

The total volume of dredged material for this project is 6,489 acre-feet (10,468,835 cubic yards).

7. Approximately 13,310 cubic yards of Lake Decatur sediment will be trucked from the Oakley Sediment Basin to the Corley Landfill, a City owned landfill, located immediately south and west of the Lake Decatur Dam. Sediment will be spread to a 9 inch thickness to supplement the landfill's 6 inches of topsoil

cover over an area of approximately 11 acres. This work will allow native prairie grass and forbs to be established for bioenergy crop production.

A suggested route for the trucking of this material from south to north is U.S. Route 51 across Lake Decatur, to Lake Shore Drive, to 22nd Street, to Hubbard Avenue, to Rea's Bridge Road across Lake Decatur, to Stare Road then proceed across Angle Crossing Road to enter the Oakley Sediment Basin. This route is shown on the Project Map-Exhibit 1.

The City of Decatur owns land on the east side of Lake Decatur Basin 6. A mobilization site was constructed here in 2001-2002 and was utilized for the dredging of Basin 6. This site may be available for the Contractor's use during this project (See Project Map-Exhibit 1).

There are numerous locations adjacent to Lake Decatur that may be available for the Contractor's use in staging their work for this project. These 14 locations are shown on Possible Mobilization or Staging Areas-Exhibit 18, and enlargements of the individual areas A-N are shown on Possible Mob or Staging Areas-Exhibits 19-31.

IV. OWNER'S RESPONSIBILITY

The City of Decatur is responsible for the following items related to this project:

- Preparation of plans and specifications for the rehabilitation of the Oakley Sediment Basin. Only details of critical items are included in this proposal.
- Preparation of plans and specifications for the dredging of Lake Decatur Basins 1, 2, 3 and 4. Only details of critical items are included in this proposal.
- Permits-The City of Decatur has recently submitted permits to appropriate agencies for the rehabilitation of Oakley Sediment Basin and the dredging of Lake Decatur Basins 1, 2, 3 and 4.
- Easements-The City of Decatur has acquired easements for the placement of the dredge line from the shoreline of Basin 5 to the Oakley Sediment Basin. The City will be responsible for maintaining these easements through the duration of the project. The Contractor will be responsible for repairing any damage to private property as part of their operations.
- Mining Plans-The City of Decatur will provide the Contractor with electronic mining plans which can be uploaded onto the computer of the dredge. The dredging shall be controlled by GPS to follow the plan design for the proposed bottom of Lake Decatur.

V. ACCESS TO REQUEST FOR PROPOSALS AND SUPPORTING DOCUMENTS

The RFP and supporting documents are available only through a secure City of Decatur internet site. Contact Concetta Guyse at (217) 424-2873 to obtain access to the site.

All information provided on the site is intended exclusively for the use of proposing firms to assist with proposal development. All of the exhibits prepared for this proposal are on the site as electronic files. Most of these exhibits have the capability to be enlarged for viewing and scaling purposes. No other use of the site information is granted nor allowed by the City of Decatur. Failure to abide by this notice may result in legal action by the City of Decatur against non-abiding parties.

VI. TECHNICAL QUESTIONS, CLARIFICATIONS AND INTERPRETATIONS

For technical questions or clarification on procedures regarding submitting a proposal, or potential RFP discrepancies, please contact Nick Burrus at (217) 429-8800 ext 1127 or nburrus@hlcilp.com.

Any interpretation of, or change made to the RFP will be made only by written addendum posted on the above referenced internet site. Chastain will forward an email to all known affected parties when information has been posted to the site. It is the full responsibility of the proposing firms to view the site for potential written addendums. The City of Decatur and Chastain will not be responsible for the accuracy of any oral explanations, oral interpretations, or oral representations.

VII. PRE-PROPOSAL MEETING

A Pre-proposal meeting will be held on Wednesday May 29, 2013 at 9:00 a.m. at the City of Decatur's South Water Treatment Plant. Attendance is optional, although highly recommended. City of Decatur staff and its consultant, Chastain & Associates LLC will be available to discuss the project and answer questions. Contact Concetta Guyse at (217) 424-2873 or caguyse@decaturil.gov by 12:00 p.m. CDT by Tuesday May 28, 2013 of your firm's plans to attend.

VIII. SUBMITTAL DATE, LOCATION AND FORMAT

All proposals must be received at the address below no later than 3:00 p.m. CDT, Thursday, June 20, 2013.

Purchasing Office
City of Decatur
#1 Gary K. Anderson Plaza
Decatur, Illinois 62523-1196

Proposals must be submitted in a sealed package plainly marked: "OAKLEY SEDIMENT BASIN AND LAKE DECATUR DREDGING PROPOSAL".

The proposal shall be provided in two formats:

1. Eight paper copies including one with original ink signatures.
2. One PDF copy on compact disc or thumb drive.

IX. LATE, TELEGRAPHIC AND DIGITAL PROPOSALS

Late submittals will not be accepted under any circumstance, and any submittal so received shall be returned to the proposing firm unopened. Telegraphic and/or digital submittals sent by electronic devices are not acceptable and will be rejected upon receipt, except that one PDF copy on compact disc or thumb drive shall be included with the paper copies. Proposing firms are fully responsible for allowing adequate time for the delivery of their submittals by whatever delivery method is employed.

X. CONDITIONS OF PROPOSAL SUBMITTAL

- A. Proposing firms shall comply with all conditions, requirements, and specifications contained herein, with any departure constituting sufficient cause for rejection of the proposal.
- B. The proposal must be signed by a duly authorized official of the proposing firm submitting the proposal.
- C. No proposal will be accepted from any person, firm or corporation that is in arrears for any obligation to the City of Decatur, or that otherwise may be deemed irresponsible or unresponsive by City staff or the City of Decatur City Council.
- D. Only one proposal will be accepted from any person, firm, or corporation.
- E. A proposal shall be made with the understanding that the City may delay action and/or award up to 180 days following the opening of the proposal.

- F. The City of Decatur reserves the right to reject any and all proposals or any part thereof. The right is reserved to waive any formalities or informalities contained in any proposal, and to award the proposal to the most responsive and responsible proposing firm as deemed in the best interest of the City.
- G. All proposals shall be prepared in a comprehensive manner as to content, but no necessity exists for expensive binders or promotional material.
- H. All costs, including travel and expenses, incurred in the preparation of this proposal shall be borne solely by the proposing firm.
- I. The submittal of a proposal does not commit the City of Decatur to award a contract or to procure or contract for articles of goods or services.
- J. Submittal of a proposal shall be taken as prima facie evidence that the proposer has full knowledge of the scope, nature, quality, and quantity of the work to be performed, and the detailed requirements and conditions under which the work is to be performed as outlined in this Request for Proposal.
- K. All information included in a submittal that is of a proprietary nature must be clearly marked as such. The City of Decatur shall be held harmless from any claims arising from the release of proprietary information not clearly designated as such by the proposing firm.

XI. PROPOSAL REQUIREMENTS

Proposals must follow the format and order described as follows:

A. COVER LETTER

The cover letter should exhibit the firm's understanding and approach to the project. It should contain a summary of the firm's ability to perform the services described and confirm that the firm is willing to perform those services and enter into a contract with the City of Decatur. By signing the cover letter and/or the proposal, the signatory certifies that they are specifically authorized to submit a proposal on behalf of the firm represented.

B. TABLE OF CONTENTS

Organized in the order described below.

1. QUALIFICATIONS AND CAPABILITIES

- a. Type of Firm - corporation, partnership, sole proprietorship, joint venture, etc.
- b. Year Firm Established - Number of years the firm has been in business under its present business name

- c. Parent Company - If applicable, state name, address, former name; if applicable, tax identification number
- d. Key Stakeholders - List the names of all parties in responsible charge of the firm
- e. Organizational Chart – of the firm

2. FINANCIAL AND LEGAL INFORMATION

- a. Financial Statement - Attach firm's most recent audited financial statement, annual financial report and current financial rating.
- b. Bond Rating - Provide current bond rating and bonding capacity.
- c. Litigation - Describe any litigation arising from previous or current dredging contracts. Provide the client name, date and resolution. Failure to provide this information will result in disqualification.
- d. An acceptance of conditions statement – This statement affirms the acceptance of all conditions and requirements contained in the RFP, and lists the names of any of the firm's employees who are spouses or children of City of Decatur employees or the spouse of a City of Decatur employee's child.

3. EXPERIENCE OF FIRM

- a. Experience in Dredging - State the number of years the firm has offered dredging services within the United States. Provide specific details of three dredging contracts directly related to this RFP wherein the firm was selected or completed projects within or outside the State of Illinois, including the dollar value of each contract. Provide any special details of project which may provide benefits to this project.
- b. Performance on projects submitted in section a. above - Include data on water quality monitoring, specific challenges which were successfully overcome, ability to meet established elevations shown on mining plans and ability to complete work within project timelines and budgets.
- c. Project Team - Qualifications of key personnel who will work on the project. This will be a prevailing wage contract. Include plan to utilize local workforce for project needs. The use of a significant local workforce is desired by the City of Decatur.
- d. References - Include references that indicate prior relevant work experience as a prime contractor on projects listed in a. above. Provide the dollar value of each contract, customer's name, contact individual, address, telephone number, and email address for each reference.

4. TECHNICAL APPROACH

Illustrate and describe the proposed technical solution and compliance with the RFP. Items that must be addressed, but are not limited to, include:

- a. Project Approach and Time to Complete - Indicate firm's approach in providing services for the work included in this request for proposal. Provide a detailed list of equipment, materials and personnel required to complete all work shown in this Request for Proposal. Provide a time frame for completion of all work within each basin and an overall time frame for the project.
The project approach should include any and all thoughts on measures to be considered in reducing the time and overall cost to the project.
The proposal will include an overall estimate of man-hours, materials and equipment to complete the work. Equipment and materials shall be itemized to include brand names, horsepower, dredge line diameters and size and power requirements for booster pumps.
The proposal will outline all work to be performed by subcontractors and the Firm's intent to utilize significant local labor during the course of the project.
- b. Finance recommendations- Firm shall share any ideas regarding ways to finance the project.
- c. A description of what portion of the work, if any, will be subcontracted.
- d. Address location and placement of dredge line and pump stations to allow for safety of boaters and recreational activity in Basins 1, 2, 3, 4 and 5.
- e. This RFP shows numerous locations adjacent to Lake Decatur which may be utilized for support services for the Contractor. Indicate in your proposal which locations may be used and what if any modifications will be needed to property for dredge support.
- f. This RFP shows clearances for numerous bridge crossings of Lake Decatur. The normal summer pool elevation for Lake Decatur is 614.0 to 614.5. The normal winter pool elevation is 612.50. All elevations are weather dependent. Address any special dredge procedures you will perform due to clearance issues with bridge crossings.
- g. Discuss approach to the rehabilitation of the Oakley Sediment Basin in raising interior and exterior berms by ten (10) feet. Also discuss any plans to reconfigure the interior of the basin for your operations to maintain acceptable quality of water returning to the lake.

- h. Discuss a method for allowance in change of energy costs such as diesel, gasoline and electric cost over duration of project that is fair to City and Contractor.
- i. Other services or benefits the firm can provide and will contribute to the success of the project.
- j.

Provide 8 copies of the proposal and one PDF copy on compact disc or thumb drive.

XII. PROPOSAL EVALUATIONS

All proposals will be evaluated by an evaluation panel using the evaluation criteria as follows. The panel may select one or more proposals for further evaluation and/or interviews with selected firms. The firm recommended by the panel to the Decatur City Council for a contract award will be chosen on the basis of the apparent greatest benefit to the City, not necessarily on the basis of lowest proposed cost.

The evaluation criteria are shown as follows with corresponding maximum point values. The maximum number of points per proposal is 50.

- Qualifications and Capabilities – 5 points
- Financial and Legal Information – 5 points
- Experience of Firm – 15 points
- Technical Approach – 20 points
- Overall Quality of Response to the RFP - 5 points

XIII. GENERAL REQUIREMENTS OF THE SUCCESSFUL PROPOSING FIRM

- A. The successful proposing firm shall enter into a contract with the City of Decatur.
- B. Insurance coverages will be required to maintain for the duration of the contract period as follows:

INSURANCE

The firm, prior to the execution of the contract, shall obtain and keep in force during the performance of any and all work under this contract, the following insurance coverages, provided by companies acceptable to the City and authorized to transact business in the state of Illinois. The insurance companies will be rated by A.M. Best & Company with a rating not lower than A- and have a financial rating of VI. Coverage limits shall be written at not less than the minimum specified in this section. Higher minimum limits and additional coverages may be specified by a special condition elsewhere in the contract.

WORKERS COMPENSATION and EMPLOYERS LIABILITY

Workers compensation insurance shall be provided according to the provisions of the Illinois Workers Compensation Act, as amended or Longshore and Harbor Workers' Compensation Act or Jones Act, whichever is applicable for the class of employees working on the project.

COVERAGE A Statutory limits or ten million dollars (\$10,000,000)

Employers Liability

a. Each Accident	\$500,000
b. Disease – policy limit	\$500,000
c. Disease – each employee	\$500,000

COMMERCIAL GENERAL LIABILITY

General Aggregate Limit	\$2,000,000
Products – Completed Operations	\$2,000,000
Each Occurrence Limit	\$1,000,000

Insurance shall be written on an occurrence form and shall provide coverage for: operations of the contractor, subcontractors (if any), broad form property damage, contractual liability and the hazards of explosion, collapse and underground (if appropriate). An Umbrella Policy may be used to provide excess limits over underlying policy(ies) to meet the required limits of coverage.

COMMERCIAL AUTOMOBILE LIABILITY

Bodily Injury & Property Damage, Combined Single Limit	\$1,000,000
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The policy shall cover owned, non-owned, and hired vehicles.

CERTIFICATE

Upon request, the firm shall file with the City certified copies of all insurance policies and all accompanying endorsements. The firm shall supply certificates of insurance setting forth the coverage, limits, and endorsements before the City will execute the contract. The certificate of insurance shall include the City of Decatur, its officers and employees as an additional insured. In no event shall any failure of the City of Decatur to receive certificates or to demand receipt be construed as a waiver of the firm's obligation to obtain and keep in force the required insurance.

NOTICE

It shall be an affirmative obligation upon the firm to advise Concetta Guyse, Administrative Secretary, by email (caguyse@decaturil.gov) or regular mail (Concetta Guyse, #1 Gary K. Anderson Plaza, Decatur, IL 62523-1196) within two business days of the cancellation or substantive

change of any insurance policy set out above, and failure to do so shall be construed to be a breach of the contract.

- C. The successful proposing firm shall be prohibited from assigning or subcontracting the whole or any part of the contract without the prior written consent of the City of Decatur.
- D. The successful proposing firm shall not hire, discharge, promote, demote, or otherwise discriminate in matters of compensation, terms, conditions or privileges of employment against any person otherwise qualified solely because of race, religion, sexual orientation, marital status creed, sex, national origin, ancestry, physical or mental disability, color, or age.
- E. The successful proposing firm and its employees will operate as an independent contractor and will not be considered employees of the City of Decatur.
- F. The Illinois Prevailing Wage Act applies to work performed to make physical improvements to public property. The act does not apply to professional services proposed.

XIV. AWARD OF AN AGREEMENT

It is the intention of the City of Decatur to enter into a contract with the successful proposing firm for this project. This is subject to approval of the Decatur City Council.

XV. TENTATIVE PROJECT SCHEDULE

The following schedule is tentative and cannot be guaranteed. The final project schedule will be negotiated with the selected firm and based on the final scope of work.

Pre-Proposal Meeting	May 29, 2013
Receive Proposals	June 20, 2013
Evaluation Panel Review	June 28, 2013
Conduct Interviews with firms (optional)	Week of July 7
Select Firm	July 19, 2013
Begin Negotiating Contract with Selected Firm	July 22, 2013
City Council Awards Contract	September 3, 2013